

**City of Alexandria
Local Emergency Planning Committee**

Meeting Minutes

January 8, 2026, 11 a.m.

Fire Station 210

5255 Eisenhower Avenue

These meeting minutes are intended to capture high-level updates, key discussion themes, and notable activities shared by participating agencies and partners. They are not a verbatim record of discussions, but rather a summary designed to provide situational awareness and highlight coordination efforts, ongoing initiatives, and emerging issues.

Call to Order

The meeting was called to order by the Chair at 11:05am.

Approval of Meeting Minutes

The previous meeting minutes were reviewed and approved.

Welcome and Introductions

Introductions were made among Board members and attendees.

Board Members: Rober Dube (Chair), Russell Furr (Vice Chair), Abdel Elnoubi (Councilmember), Chad Lallier (Fire/Law Enforcement Rep.), Jasmin Johnson (Alexandria Health Department), Justin Murray (EPA), John Higginbotham (VDEM Hazmat), Matt Schultz (Loudoun County LEPC), John Zelsnack (Loudoun County LEPC) Jonath Arnburg (Inova Hospital), Alex Rigby (AlexRenew), Wayne Burgess (Fairfax County LEPC), Terry Knepp (Virginia American Water)

Strategic Discussion: Recruitment for Board Vacancies

The Board discussed current vacancies, including one Councilmember position, two Media representatives, two Facilities Owners/Operators, and one Community Representative. Councilman Elnoubi indicated he would inquire regarding filling the second Council seat. AlexRenew tasks and responsibilities for the Facilities Owners/Operators Board position to present to their leadership.

Discussion of Board Goals and Priorities for 2026

The Board discussed development of a draft Hazardous Materials Emergency Response Guide, with the intent to conduct a tabletop exercise in FY 2027 following completion. Consistent with the LEPC's strategic and advisory role during hazardous materials incidents, the exercise will focus on coordination, information sharing, and City-Board engagement, rather than tactical or operational response activities.

Additional goals for 2026 include increased participation in and attendance at other regional LEPC meetings to strengthen regional coordination and information sharing, as well as continued collaboration with the Virginia Department of Environmental Quality (DEQ) to identify facilities that should be submitting Tier II reports and to improve overall reporting compliance.

**City of Alexandria
Local Emergency Planning Committee**

Meeting Minutes

January 8, 2026, 11 a.m.

Fire Station 210

5255 Eisenhower Avenue

City Agencies Reports

Fire, Hazmat

- Collaborating with City departments to develop a lithium-ion battery disposal plan.

Fire, Environmental Investigations Unit

- No significant environmental incidents reported.
- New Fire Service Codes forthcoming, including requirements related to emergency charging stations and propane supplier recordkeeping.

Transportation and Environmental Services

- Not present

Alexandria Health Department

- Conducted Chempack exercise with Fire-EMS, OEM, DECC, and other regional partners.
- Continue to review and update the plan to ensure operational readiness

Office of Emergency Management

- Two additional staff members onboarded in October 2025.
- OEM will continue to lead all-hazards training and exercises with City departments and external partners.
- An update to Hazardous Materials Emergency Response Guide supporting this group is underway.

Commonwealth of Virginia Reports

Virginia Department of Environmental Quality

- Not present

Virginia Department of Emergency Management

- Lithium-ion battery disposal remains a significant issue nationwide.
- The Regional Hazardous Materials Team structure has changed, with Alexandria designated as the lead team when statewide support is required.
- Three Hazardous materials training courses will be offered this year.

**City of Alexandria
Local Emergency Planning Committee**

Meeting Minutes

January 8, 2026, 11 a.m.

Fire Station 210

5255 Eisenhower Avenue

Partner Agencies Reports

Alexandria Hospital

- Will be conducting Chempack exercises at all hospitals this year. LEPC is welcome to join as observers.

AlexRenew

- Reviewing and updating internal Emergency Response Plans.
- Actively working on Tier II reporting compliance.

Loudoun County LEPC

- Hosting a Chemical Safety Board presentation on a hazardous materials incident that happened last year.
- Reviewing and updating the Hazardous Materials Emergency Response Guide.
- Use HazConnect to manage Tier II reporting, enabling facilities to submit one report that is shared with all required recipients through the state system.

Fairfax County LEPC

- Hosting Hybrid meetings and is trying to fill their media reps.
- Reviewing and updating the Hazardous Materials Emergency Response Guide.

EPA Criminal Investigation Division

- Responded to several hazardous materials incidents within the region, but outside of the City.
 - Most of the responses have been related to the Clean Water Act and Clean Air Act and illegal dumping.
 - The Chair reported on upcoming development projects that have remediation challenges in the City including the Robinson Terminal North as well as the Potomac River Generating Station (PRGS) redevelopment on N. Royal Street.

Meeting Adjournment at 12:30pm: Next meeting will be in March/April, TBD.